

DELAWARE TOWNSHIP RECREATION AND PARKS BOARD

Minutes

October 9, 2018

Call to Order

Meeting called to order by R Gray Kochovos at 6:05 pm and held at 100 Mary Lous Way Dingmans Ferry PA 18328

Pledge of Allegiance

Roll Call

Present- R Gray Kochovos, M Llewellyn, J Ganly

Approval of Minutes

September 13, 2018 minutes approved by M. Llewellyn, seconded by R Gray Kochovos. Unanimously approved.

Old Business

Discussed Harvest Festival- distributed guide to use for next year

New Business-Discussions

1. Trunk or Treat

- a. Flyers -Make. Get approval from Township. Township to print. Get permission from Superintendent of school district to distribute. Pick up. Separate. Deliver to schools. Hang in store fronts.
- b. Social Media- Create event on Recreation Facebook page. Share to local pages. Respond to inquiries.
- c. Ad to be placed in Living Delaware
- d. Trunks- Recruit participants, including DTVAC and DTVFD
- e. Contact Fire Police for assistance.
- f. Members to arrive at 12:30. Participants to arrive starting 12:30 pm up to 1:45pm to set up. Must be ready to go by 2:00 pm. Gates open to the public at 2:00 pm. Members should sign in participants, assist with direction on where to set up, stop guests from entering early, assist Fire Police with parking guests. Monitor bathrooms. Stop participants from leaving early. Contact Township with any issues.

2. Facebook
 - a. Made by Krista.
 - b. Chair is Admin
 - c. All posts must be approved by Krista or Robin.
3. Christmas Event
 - a. Date 12/8/18, Time 4pm – 8pm
 - b. Rebecca to create Facebook event
 1. Share on local pages.
 2. Answer inquiries
 - c. Jason to continue to monitor email inquiries
 - d. Melissa to ask Mr. Krauss about the choir
 - e. Rebecca to find someone to read a story in one of the cabins
 - f. Rebecca to ask the Lions Club about Hot Cocoa
 - g. Rebecca to ask Robin about Santa
 - h. Rebecca to ask DTVFD about the bon fire
 - i. Rebecca to ask DTVAC to attend
 - j. Rebecca to ask Fire Police to assist
 - k. A member needs to make the flyer.
 1. Get approval from Township
 2. Get approval from Superintendent of Schools to distribute
 3. Pick up, separate, deliver to schools.
 - l. Rebecca to ask BOS for permission to purchase Santa gifts
 - m. All members to recruit sponsors for craft stations
 - n. All members to search for Santa if needed
 - o. All members to assist with decorating, set up and tear down.

Agenda

1. Christmas event

Adjournment

Called by R Gray Kochovos at 7:47pm. Seconded by J Ganly. Unanimously approved.

- One person from the public in attendance. Cathi Hewston